



# SEWARD COUNTY COMMUNITY COLLEGE

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## NEWS RELEASE

JULY 12, 2023 | BOARD OF TRUSTEES

### **Board buys new athletic bus, approves summer projects**

LIBERAL, Kan. — The SCCC Board of Trustees met July 12 with Vice Chair Marvin Chance Jr. presiding in the absence of Chair Ron Oliver. Trustee Casey Mein was also absent. President Brad Bennett provided the Athletic Director report, focusing on the summer activities of the men's basketball team, and progress on volleyball and soccer teams, which will arrive on campus July 28.

Chief Development Officer Kyle D. Woodrow submitted his report in advance. The Sharp Family Champions Center Phase 2a is once more in progress, with HVAC installation pending. The annual foundation party auction committee started meeting and has already collected a few items for the major fundraiser. The scholarship guidelines document for 2023-2024 is completed and will help align awarding with strategic enrollment goals and create opportunities for more pre-awards.

The board approved the personnel report, which includes Brooke Guffin's resignation from her role as assistant director of financial aid role. After discussion between Financial Aid Director Amy Bridenstine and President Bennett, the College opted promote in-department employee Sherelle Lee to the role of assistant director. The same is true of Tracy Compaan, who was promoted to IT Helpdesk manager after the departure of Jeff Piper. Additional resignations included assistant volleyball coach Wade Taylor and corrosion instructor Autry Coleman.

New hires included math instructor Alex Groves, biology instructor Nathan Bussen, behavioral science instructor Leslie Smith, CDL instructor/Garden City Jimmy Garcia Sr., nursing instructor Julie Hawks-Baugh, and assistant men's basketball coach Zachary Cave.

In advance of the SCCC Foundation Party Auction scheduled for September, the board approved naming rights for the Foundation Auction: the circle drive and the Showcase Theater (second year). Both passed.

The trustees voted to identify the College's official legal publication — High Plains Daily Leader and Times — with Trustee Kay Burtzloff abstaining. State law requires tax-supported entities to identify a local publication for required legal notices each year.

With the assistance of legal counsel and the College Executive Team, Chief Information Officer Louie Lemert has conducted the annual review of Board Policy Manual Series 500: Business Function, policies 548-555. After the completed review, the following policies have been submitted for annual review with no updates: 548: Patch Management Policy; 549: Software Acquisition Usage Policy; 550: Systems Change Control Policy; 551: Hardware Asset Management Policy; 552: Hardware Asset Disposition Policy; 553: Remote Access Policy; 554: Risk Assessment Policy; 555: Wireless LAN User Acceptable Use

As the Vice President of Student Affairs Celeste Donovan retires, the administration proposed series 114: non-discrimination policy be updated to reflect the new incoming Vice President of Student Affairs, Mr. David Hardman, as the new Title VI, Title VII, Title IX, the Americans with Disabilities Act and Section 504 contact for Seward County Community College.

The Administration has identified a passenger bus as a priority in the 2024 budget to accommodate the addition of Soccer teams. Results of the bid process:

Master's Transportation, Ozark, MO ..... \$354,900.00  
American Bus Sales, Collinsville, OK ..... \$398,230.00  
National Bus Sales, Tulsa, OK ..... \$363,200.00  
National Bus Sales, Tulsa, OK ..... \$392,439.00  
Kansas Truck Equipment, Wichita, KS ..... No Bid

The Board accepted the bid from Master's Transportation of Ozark, Mo. for the Passenger Bus at a price of \$354,900, as presented.

The Administration has identified the SCCC Tech Campus carpet as a priority. The preferred finish date for this project is October 31, 2023. The results of the bid process:

Brown's Furniture, Liberal, KS ..... \$11,794.66  
Flooring America & Furniture Outlet, Liberal, KS ..... \$18,477.00  
Scantlin's Furniture & Carpet Inc, Liberal, KS ..... \$19,103.00  
O.C. Quality Custom Homes, LLC, Liberal, KS ..... \$21,320.00

The Board accepted the bid from Brown's Furniture of Liberal, for the Tech Campus carpet removal and installation at a price of \$11,794.66, as presented.

The Administration has set it as a priority in the 2023 budget year to remodel A177 Chemistry Lab. The preferred finish date for this project is August 15, 2023. The results of the bid process:

Scantlin's Furniture & Carpet Inc, Liberal, KS ..... \$22,200.00  
Flooring America & Furniture Outlet, Liberal, KS ..... \$22,300.00  
Brown's Furniture, Liberal, KS ..... \$28,790.50

The Board accepted the bid from Scantlin's Furniture & Carpet, Inc of Liberal, for the Science Lab Flooring removal and installation at a price of \$22,200.00, as presented.

In other business, the board heard reports from the executive team:

#### **Chief Information Officer Louie Lemert**

General Departmental Projects:

- Switches – configuring and installing.
- UPS's – installation continues with switch installs.
- Fiber Upgrade – SWKO is waiting for components to become available.
- Firewall Installation – testing.
- Phone System – Testing continues – still testing paging using current equipment.
- Annual computer purchase: They are being imaged and installations continue.
- Website: Single Sign On we are waiting to hear back from Google.

#### **Vice President of Student Affairs report from Pres. Bennett**

David will begin in two weeks, we are excited to get him on board. The admissions department held an All Saints Day Wednesday with 57 students. Summer and fall enrollment are both up.

#### **Vice President of Academic Affairs Luke Dowell**

Session 1 and Session 2 concluded June 29, and Session 3 classes started Wednesday, July 5. Currently summer enrollment is up in credit hours by about 12 percent.

• New Hires: We have hired new instructors in math, biology, public speaking, truck driving, psychology, and nursing. We still have some open positions but have made a lot of progress. These hires allow us to offer more sections and provide more options for our outreach sites.

• Higher Learning Commission: Starting in August, the HLC Steering committee will be sharing details about the criteria for accreditation and the assurance argument we are writing to turn in by June of 2024. We will be sharing with campus what they need to know about our accreditation process and how the work they do on a daily basis tie into that process. One of the primary areas we need to improve on is evidence how we are using our policies and data to make decisions and improvements.

### **Vice President of Business Affairs Madalen Day**

- The Saints Bookstore completed a successful inventory to close out the 2022-2023 school year. New apparel is already arriving in store this week, so be sure to stop in and check out all of the new items for fall! Bazaar Day Sales will be out soon, so be on the lookout!!

- The Finance Department has done a great job finishing out FY23 strong. They all worked hard so that we would be able to clean up the general ledger and have FY23 rolled to FY24 quickly. We are looking forward to wrapping up FY24 budget process with asking the county to exceed the revenue neutral rate of 34.44 as we were at 34.518 for 2022 levied taxes. We have a lot going on throughout campus and would like to continue the momentum of improving campus for our students. Accounts Receivable will start working on our write-off list to have to the board for approval in the next couple of months. Accounts Payable is going to be notifying holders of unclaimed property to make sure we are prepared to file it with the State.

### **President Brad Bennett**

- Reviewing our financials, we wanted to let the board know that January through June, we earned about \$530,000 in interest income.

- The federal grant for TRiO will come up for renewal and this year we are going to write it ourselves, which will save \$85,000 in consultant fees. We will have our first webinar on that this week.

- Project updates: dorms are nearly finished. Take a look at how the Hobble Building area looks. Restrooms are almost completed in this building. We are sandblasting the tank by tech campus. We started but had to get more sand. The chem lab is being worked on.

- Rachel Coleman and I are working on the annual report. And thank you to Rachel for the work on the website.

- Display Banners on campus — we're going to try one more time, using a heavy-duty sailcloth material that might be able to stand up to the wind speed in Kansas.

- KACCT meetings continue, and we are hosting Dec. 1 & 2. If you are in town, we invite you to join as we will host and show off our campus.

- We are still working on our exit from EduKan. Legal counsel is still going through a few things. Hopefully for the August meeting we will have an agreement in place.